

Constitution Committee

Agenda

Date: Thursday, 22nd September, 2011
Time: 2.00 pm
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 8)

To approve the minutes of the meeting held on 14th July 2011.

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5. **Recommendations of the Civic Sub-Committee** (Pages 9 - 14)

To consider the recommendations of the Civic Sub-Committee in relation to conferring on former Members of the Council the title of Honorary Alderman.

6. **Planning Protocol of Conduct** (Pages 15 - 36)

To consider an amended version of the Planning Protocol of Conduct for inclusion in the Constitution

7. **Review of Polling Districts and Polling Places** (Pages 37 - 42)

To consider a proposal to recommend to Council that the final decision concerning the outcome of the Polling Districts and Polling Places Review be delegated to the Constitution Committee at its meeting on 17th November 2011.

8. **Boundary Commission for England: a Review of Parliamentary Constituency Boundaries** (Pages 43 - 48)

To consider proposals for a review of Parliamentary Constituency boundaries.

9. **Urgent Decision-Making** (Pages 49 - 56)

To consider proposed changes to the Council's arrangements for making urgent decisions.

10. **Questions at Council Meetings** (Pages 57 - 64)

To consider the existing and potential future arrangements for questions at Council meetings.

11. **Member Access to Part 2 and Confidential Reports** (Pages 65 - 74)

To consider proposed changes to the Council's policy on providing access for Members to Part 2 and confidential reports.

12. **Proposed Amendments to the Council's Contract Procedure Rules** (Pages 75 - 110)

To consider proposed amendments to the Council's Contract Procedure Rules.

13. **Proposed Interim Amendments to the Officer Delegation Scheme** (Pages 111 - 174)

To consider proposed interim amendments to the Council's Officer Delegation Scheme.

(There are no Part 2 items)